

**Allotment of Licence to operate Cloak Room at main gate of  
National Zoological Park**

**BID DOCUMENT**

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Government of India  
National Zoological Park  
Mathura Road, New Delhi-3

TENDER FORM NO. \_\_\_\_\_ PRICE : Rs. 500/- (Non – refundable )

**F.No.III-11/2012-NZP/STORE**  
**Government of India**  
**National Zoological Park**  
**Mathura Road, New Delhi – 110003**  
**SCHEDULE FOR TENDER**

- |  |  |
|--|--|
| 1. Sale of Tender Document                                 | 07.07.2017 to 31.07.2017 upto 1.00 p.m.  |
| 2. Receipt of bids   | 07.07.2017 to 31.07.2017 upto 2.00 p.m.  |
| 3. Pre-bid Conference                                      | 17.07.2017 at 11.00 a.m.<br>(at office of the Director,<br>National Zoological Park, N. Delhi) |
| 4. Opening of Bid  | 31.07.2017 at 3.00 p.m.  |
| 6. Finalization of allotment/<br>issue of allotment letter | 18.08.2017   |
| 7. Completion of formalities                               | 31.08.2017   |
| 8. Allotment / Possession                                  | 31.08.2017   |
| 9. Validity of tender                                      | 100 days from 01.08.2017   |

Government of India  
National Zoological Park  
Mathura Road, New Delhi-3

**TERMS AND CONDITIONS FOR RUNNING OF CLOAK ROOM AT THE  
MAIN GATE OF NATIONAL ZOOLOGICAL PARK, NEW DELHI FOR THE  
PERIOD FROM 01.8.2017 TO 31.7.2018**

- i) **Scope of the work:** The tenderer has to collect the bags or any other belongings of the visitors during their visit to zoo and has to ensure safe keeping of the same till it is returned to the actual owner. The mechanism of token etc shall be decided by the tenderer in consultation with the director, National Zoological Park, New Delhi and any financial liability in ensuring the execution of mechanism so decided will lie with the tenderer.
- ii) The tenderer has to submit his **highest bid** for licencing for operation of Cloak Room in the National Zoological Park for the period of one year from 01.08.2017 to 31.07.2018 in the sealed envelope in the prescribed proforma as per the details latest by 18.07.2012 at 2.00 pm. The tenderer can inspect the site before submission of tender.
- iii) The **minimum monthly upset bid price** should be more than **Rs. 10000.00** (Ten thousand). The tender quoting below Rs 10000.00 (Ten thousand) will be summarily rejected.
- iv) The tenderer has to submit an amount of Rs.25,000/- ( Rupees twenty five thousand only) as earnest money deposit in the form of demand draft\_in favour of Director National Zoological Park New Delhi from a Nationalised Bank alongwith this tender failing which the tender will be rejected.
- v) The successful tenderer has to submit a security deposit of Rs. 50,000/-(Rupees fifty thousand only) in the form of fixed deposit in the Nationalised Bank. The security deposit would be released in favour of contractor after the successful completion of the tender period. In case of any breach of terms and conditions or unsatisfactory performance or other lapses the security deposit would be forfeited to Government. The decision of the Director, National Zoological Park would be final and binding on this matter.
- vi) The monthly licence fee has to be furnished in advance latest by 7<sup>th</sup> of the every month failing which penalty @ Rs. One hundred per day will be imposed.
- vii) The tenderer has to pay the wages etc. to the persons engaged by him keeping in view of the Minimum Wages Act of the Government. The National Zoological Park will not be responsible for the workers engaged \_by the tenderer in the cloak room.
- viii) The tenderer has to attach copy of annual income tax return of last three years and good conduct certificate from the two Gazetted Officer of Government of India as well as experience certificate, ration card, voters identity card and residence proof.
- ix) The Director, National Zoological Park may cancel the tender at any time without assigning any reason thereof.

- x)** The Director, National Zoological Park at any time by notice in writing can terminate the contract without any compensation if the contractor commits any breach of the contract. He/She also reserves the right to impose monetary penalty at his discretion to the extent upto 1/4<sup>th</sup> of licence fee on each occasion or actual loss occurred to Government whichever is higher.
- xi)** He shall retain the material of visitors of National Zoological Park against token rent of Rs. 2/- (Rupee two only) per item.
- xii)** He shall be personally responsible for retaining and safe custody of the belongings entrusted to him by the visitors. Any claim of lost items/ compensation etc. shall be paid by him and the National Zoological Park will not be responsible for the above. He shall settle police affairs, court cases, if any, and National Zoological Park will not be responsible for any such cases.
- xiii)** The National Zoological Park will provide space for cloak room alongwith fixtures already installed and belongings of the visitors should only be kept there for which necessary staffs shall be engaged by contractor at his own cost.
- xiv)** The contractor has to execute an agreement in the non-judicial stamp paper of Rs 100/- Performa to be furnished by National Zoological Park within 15 days of acceptance of tender.
- xv)** The terms and conditions shall remain the same and no change is possible regarding site or any other facilities.
- xvi)** All powers in awarding contract in relaxation of any eligibility criteria lies with the Director, NZP.
- xvii)** The Director National Zoological Park shall have all the right to reject / accept any tender without assigning any reason.
- xviii)** Any clause of the tender can be cancelled / modified / altered during the course of the tender / period of work at the discretion of the Director, National Zoological Park and tenderer shall have to accept the altered or modified condition.

**DIRECTOR  
NATIONAL ZOOLOGICAL PARK  
NEW DELHI-3**

**Application for license to operate Cloak Room at main gate of  
the National Zoological Park, New Delhi  
(To be filled by applicant)**

To

The Director  
National Zoological Park  
Mathura Road, New Delhi.

- i) Sir, I hereby offer my rate for licencing for operation of cloak room at the main gate of the National Zoological Park for the period from 01.8.2017 to 31.7.2018 at Rs. \_\_\_\_\_ per month (Rupees \_\_\_\_\_ only)
- ii) I agree to hold this offer valid for 100 days from the date of opening of tender and shall be bound by the communication of acceptance dispatched within the prescribed time failing which my earnest money deposited with you be forfeited to the Government.
- iii) I have thoroughly understood the terms and conditions without any reservation.
- iv) I enclose herewith a demand draft for Rs.25000/- ( Rs. Twenty five thousand only) in your favour as Earnest Money and the same shall be forfeited to the Government if I dishonour your offer of acceptance.
- v) I have already paid income tax and enclose herewith the income tax clearance certificate for financial year 2015-2016.
- vi) I agree to abide by all the terms and conditions set out in the tender notice without any reservation / objection.
- vii) The following documents are enclosed alongwith the tender:
- i) As identity proof – Pass port / Driving licence / Voter Identity card
  - ii) As address proof – Pass port / Electric bill / Telephone bill / Ration card
  - iii) Copy of return of income tax of last three years
  - iv) Earnest money of Rs. 25,000/-
  - v) Demand draft of Rs. 500/- as tender form cost in case the tender form downloaded from website.
  - vi) Copy of CST / VAT/GST registration certificate
  - vii) Copy of PAN number
  - viii) Annual turnover statement for the last three years

Signature of tenderer

Name

Address

**Annexure-A**

ON NON JUDICIAL STAMP PAPER OF RS.100/-

**AFFIDAVIT**

I, \_\_\_\_\_, son/daughter/wife of \_\_\_\_\_  
resident of \_\_\_\_\_ Director/Partner/Proprietor of M/s.  
\_\_\_\_\_ having its registered office at  
\_\_\_\_\_ do hereby solemnly

declare and affirm as under:-

1. That I/firm/company have/has the requisite licenses and approvals including license for operation of Souvenir Shop.
2. That there has been no case/litigation whatsoever against me/firm/company or any other legal entity in which I/we have controlling share any law which restricts me/firm/company from running of Souvenir Shop and/or to enter into the License Agreement.
3. That I/firm/company am/is financially sound to undertake such an agreement.
4. That I/firm/company or any other legal entity in which I/we have controlling share has/have never been barred from operating any Souvenir Shop anywhere in India by any agency/Govt. Department.
5. That I/we understand and agree that licensed premises shall not be used after expiry of the Agreement. The licensor will have the right to disconnect electricity and other services after expiry of the Agreement and/or seal to take over the premises on the expiry of the License Agreement without any noticed to the license.
6. That I/we understand and agree that the license period/term of license of Souvenir Shop at National Zoological Park for which I am/we are submitting our bids to set up and run the souvenir shop at the National Zoological Park, New Delhi for the year 2017-18 only as per the Bid Notice/Bid Documents.
7. That in case I am/we are allotted the licensed premises, namely, to set up and run the souvenir shop at the National Zoological Park, New Delhi, I/we will hand over the peaceful vacant possession of the licensed premises immediately on expiry of term.
8. That I/we undertake and agree that we shall not resort to any unauthorized use of the premises and shall confine the permitted activities within the specified area. I/we also understand and agree that for any violation of these conditions and/or for use of any area outside/beyond the licensed area, the license agreement will result in summary cancellation/termination of license agreement.
10. That I/we undertake and agree that the Licensor will have the sole right to revoke/cancel the License agreement on violation of any terms & conditions of the bid document and/or Agreement.
11. That I/we agree and understand that I/we will have no authority to access the premises after the expiry/termination/revocation/cancellation of License Agreement.

12. That I/we undertake to pay the amounts as demanded by licensor towards damage if caused to the licensed premises during the tenure of Agreement on vacation. The amount towards damages shall be paid within three days from the date of Demand Note/Invoice.

13. That I/we have not been debarred from participating in the bidding process by any Govt. agency/PSU etc.

14. That I/we declare that no criminal case is pending against me/us in any court of law in the country.

15. That I/we shall not object to establishment of any other souvenir shop in any other location in at the National Zoological Park, New Delhi

16. That I/we have read all the terms & conditions forming part of the License Agreement (Annexure-A) and agree to abide by them in entirety.

**DEPONENT**

**VERIFICATION**

Verified at Delhi on this \_\_\_\_\_ day of \_\_\_\_\_ 2017 that the contents of the above Affidavit are true and correct to my/our knowledge and no part is false and incorrect.

**DEPONENT**