

Government of India  
Ministry of Environment, Forests & Climate Change  
Civil Construction Unit

No. 54(Quotation)/CED-II/CCU/

Dated:- 10.04.2017

**Notice Inviting Quotation**

The Executive Engineer, Civil Engineering Division-II, Civil Construction Unit, Ministry of Environment, Forests & Climate Change, Room No. 735, 7<sup>th</sup> Floor, Pt. Deen Dayal Antyodaya Bhawan, C.G.O. Complex, Lodhi Road, New Delhi – 110003 invites on behalf of the President of India sealed item rate quotations for the under mentioned work upto **3.00 p.m on 21.04.2017**, which will be opened on the same day at 3.30 p.m.

**Name of Work :**           **Construction of Conference Hall for IGNFA at Dehradun.**

**SH:- Preparation of preliminary architectural drawings incorporating interior design, service drawings, electrical drawing, audio visual system, PA sound system, projector with screen, air conditioning (VRV / VRF), fire fighting, fire alarm system etc. and other allied services.**

Schedule of work and terms and conditions of the quotation can be collected from the office of Executive Engineer, CED-II, Civil Construction Unit, Room No. 735, 7<sup>th</sup> floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi – 110003 on any working day upto 4.00 pm or the same can be downloaded from websites: [www.tenderwizard.com/cpwd](http://www.tenderwizard.com/cpwd) or [www.eprocure.gov.in](http://www.eprocure.gov.in) or [www.cpwd.gov.in](http://www.cpwd.gov.in) or [www.moef.gov.in](http://www.moef.gov.in).

Executive Engineer  
CED-II, CCU

Copy to:-

1. The Superintending Engineer, CCU, MoEF&CC, New Delhi.
2. Shri S. Annadurai, Consultant (IT), MoEF&CC for publishing on the website of MoEF&CC i.e. [www.moef.gov.in](http://www.moef.gov.in)
3. The Executive Engineer (E), CCU, MoEF&CC, New Delhi.
4. The Assistant Engineer, Sub-Division, CED-II, CCU, Dehradun.
5. The AAO, CED-II, CCU, New Delhi.
6. Head Clerk, CCU, New Delhi.
7. Notice Board.

Executive Engineer  
CED-II, CCU

## SCHEDULE OF QUANTITY

**Name of Work :**        **Construction of Conference Hall for IGNFA at Dehradun.**

**SH:- Preparation of preliminary architectural drawings incorporating interior design, service drawings, electrical drawing, audio visual system, PA sound system, projector with screen, air conditioning (VRV / VRF), fire fighting, fire alarm system etc. and other allied services.**

S.No.	Description	Quantity	Unit	Rate	Amount
1	<b>Preparation of preliminary architectural drawings incorporating interior design, service drawings, electrical drawing, audio visual system, PA sound system, projector with screen, air conditioning (VRV / VRF), fire fighting, fire alarm system etc. and other allied services required complete as per enclosed terms and conditions for the work of "Construction of Conference hall for IGNFA at Dehradun.  (Service tax shall be paid separately).</b>	1 Job	Each Job		
	Total				

Executive Engineer, CED-II  
CCU, MoEF, New Delhi

## **CONDITIONS OF CONTRACT**

### **1.0 SCHEDULE OF SERVICES**

#### **1.1 CONCEPT DESIGN STAGE**

##### **1.1.1 Preparation of design brief**

The service provider shall obtain client's requirements from the Engineer-in-Charge, necessary for preparation of architectural, services, and interior design and other allied services drawings; examine site potential and constraints; and prepare a concept plan and submit to the Engineer-in-Charge for obtaining the approval of the client.

##### **1.1.2 Information on engineering data**

- (a) The service provider shall be provided engineering data necessary for discharge of services by the Engineer-in-Charge. These may include type of soil, assessment of allowable bearing capacity of soil, cutting and filling of ground, cutting of trees, source and availability of drinking and unfiltered water supply, arrangement for disposal of sewage and storm water, source and availability of electricity.

#### **1.2 PRELIMINARY DRAWINGS STAGE**

##### **1.2.1 Preparation of preliminary drawings.**

The service provider shall prepare and submit preliminary drawings consisting of layout plan, floor plans, elevations, and sections on the basis of approved concept plan; incorporate changes and modifications suggested by the engineer-in-charge, and obtain his approval.

##### **1.2.2 Assistance in obtaining local body approval**

The service provider shall assist the Engineer-in-Charge for obtaining approvals from local bodies, if necessary for construction of the buildings. The Engineer-in-Charge shall pay statutory fees. The cost of model, if required, shall be paid by the Engineer-in-Charge.

#### **1.3 WORKING DRAWINGS STAGE**

##### **1.3.1 Preparation of working architectural drawings.**

The service provider shall prepare and submit working architectural drawings sufficient for execution of work; incorporate changes and modifications suggested by the Engineer-in-Charge, and obtain his approval.

##### **1.3.2 Preparation of services drawings.**

The service provider shall prepare and submit services design and drawings; incorporate changes and modifications suggested by the Engineer-in-Charge, and obtain his approval. These shall include the following.

- (a) Internal services such as water supply, sanitary, acoustic, electrical, computer, telephone and EPABX, ventilation, street lighting, air-conditioning, fire safety including fire alarm.

**1.3.3 Preparation of interior furnishing drawings**

The service provider shall prepare and submit interior furnishing drawings for flooring, wall, ceiling, stage curtains, stage lighting, audio-visual system, and furniture. He shall incorporate changes and modifications suggested by the Engineer-in-Charge and obtain his approval.

**2.0 DESIGN REQUIREMENTS**

**2.1 DESIGNS TO CONFORM TO BUREAU OF INDIAN STANDARDS CODES**

All architectural details of buildings and services shall be carried out in accordance with the latest BIS codes and applicable bye-laws. Detailed computation of such design shall be given to Engineer-in-Charge for approval.

**3.0 TIME SCHEDULE**

**3.1 STIPULATED TIME FOR RENDERING SERVICES**

S No	Description	Time
1.	Submission of concept design	Two weeks from date of award
2.	Submission of preliminary drawings	Three weeks from date of approval of concept plan
3.(A)	Submission of working drawings : (a) Working architectural drawings (b) Services drawings (c) Interior furnishing drawings <span style="font-size: 2em; vertical-align: middle;">}</span>	Four weeks from date of approval of preliminary drawings  Four weeks from date of approval of working architectural drawings
4.	Submission of completion drawings	Two weeks after approval of 3(A) above.

**3.2 COMPENSATION FOR DELAY**

The time schedule specified above for submission of design and drawings shall be strictly observed by the service provider and shall be the essence of contract. In the event of delay, the service provider shall pay as agreed compensation an amount calculated at the rate of 0.05% (zero decimal zero five per cent) of the total fee payable, for every day that the work remains incomplete after the specified date, subject to a maximum of 5% of the total fee.

The decision of Engineer-in-Charge on the amount of compensation shall be final and binding on the service provider, and not open to arbitration. The amount of compensation may be adjusted against any sum payable to the service provider under this or any other contract with the Government.

#### **4.0 PAYMENT OF SERVICE FEE**

##### **4.1 SERVICE FEE**

The service fee payable shall be on job basis of the buildings specified in the schedule of quantities annexed and the approved rates under the agreement. The proposed conference hall will have sitting capacity of 200 persons & covered area approximately 923 sqm. **similar to existing building of IGNFA at Dehradun**. The service fee shall include the fee payable by the service provider to other service providers engaged by him.

##### **4.2 DEVIATIONS/ VARIATIONS EXTENT AND PRICING**

The actual plinth area may be varied by the limit not exceeding (+) 1.1 times the plinth area specified in schedule of quantities. The variation shall be carried out by the service provider on the same conditions in all respects including the same service fee payable as worked out under para 4.3 below on which he agreed to do the work.

##### **4.3 SCHEDULE OF PAYMENT**

S No	Stage of payment	Cumulative percentage of fee payable
1.	On approval of concept design	15%
2.	On approval of preliminary drawings	25%
3.	Working drawings stage :	
	(a) On approval of working architectural drawings.	50%
	(b) On approval of services drawings	70%
	(c) On approval of interior furnishing drawings	80%
4.	On submission of completion drawings	100%

##### **5.0 TERMINATION OF CONTRACT**

The Engineer-in-Charge may terminate the contract at any time after giving 15 days notice in writing to the service provider. In the event of such termination, the service provider shall have no claim for compensation or damages. The service provider shall be paid fee upto the stage of payment applicable on the date of such notice and he shall be liable to refund the excess payment made, if any.

##### **6.0 REDUCTION IN SCOPE OF SERVICES**

If the Engineer-in-Charge decides to reduce the scope of service provider for any reason whatsoever, he shall give a notice to that effect, and the service provider shall act

accordingly. The service provider shall have no claim to any compensation or damages for such reduction in the scope of services except the fee payable upto the stage of payment applicable on the date of such notice. Thereafter the fee shall be payable on the reduced scope of services.

## **7.0 MISCELLANEOUS**

### **7.1 PRIOR APPROVAL FOR ENGAGING SUB-SERVICE PROVIDER**

The service provider shall obtain prior approval for engaging other service providers, if any, and intimate their set-up, qualification and experience to the Engineer-in-Charge. However, the service provider shall be fully responsible for the correctness of designs and details given by such service providers.

### **7.2 SITE VISITS**

The service provider or his authorized representative may require to visit the site of work, if required for consultations with the client department / Engineer-in-charge or his authorized representative and preparation of drawings. The expenditure on such visits shall be borne by the Service provider.

### **7.3 SERVICE TAX**

The service tax shall be paid by the service provider to the department concerned on demand. It shall be reimbursed to him on production of original receipt.

### **7.4 FOUR SETS OF DRAWINGS TO BE SUPPLIED**

The service provider shall supply four copies of all approved working drawings to the Engineer-in-Charge in AutoCAD 2008 or later version on A1 size paper. The approved designs shall be supplied in one set.

### **7.5 OWNERSHIP OF COPYRIGHT**

The Engineer-in-Charge shall have exclusive ownership of copyright over the design and drawings prepared by the service provider, and these shall not be used by the service provider for any other project.

## **8.0 ARBITRATION**

All questions and disputes relating to this contract arising during the progress of the work or after the termination or completion thereof shall be referred to the Chief Engineer, Civil Construction Unit in writing within 120 days for adjudication through arbitration by a sole arbitrator appointed by him. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (26 of 1996) or any statutory

modifications or re-enhancement thereof for the time being in force. If any fee is payable to the arbitrator, the same shall be paid equally by both the parties.

#### **9.0 JURISDICTION OF COURTS**

Courts in Delhi shall have jurisdiction to decide any dispute arising out of or in respect of this contract.

#### **10.0 INDEMNIFICATION**

The service provider shall indemnify the Engineer-in-Charge against any claim or suit by a third party for matters relating to this contract, and fully reimburse any loss, damage, and expenses in connection therewith, including attorney's fee.

## FORMAT FOR SERVICE PROVIDER'S PROFILE

1. Name
2. Address
3. Details of firm / company : Proprietary / Partnership / Company
4. Details of staff
5. Details of three projects completed during the last five years ending on previous day of last date of submission of tenders.

S No	Name of the project	Year of completion	Cost of project
1			
2			
3			

6. Any other relevant information

### Enclosures :

1. Copy of certificate of registration with Council of Architect.
2. Copy of power of attorney pursuant to clause 1.0 (c) of condition of contract.

(Applicant)

Note: Only copy of documents asked for submission should be enclosed.