

EXPRESSION OF INEREST (EOI)  
FOR  
EMPANELMENT OF ZOO CONSULTANT FOR  
PREPARATION OF DESIGN OF VARIOUS ZOO ENCLOSURES  
AT NATIONAL ZOOLOGICAL PARK, NEW DELHI.



NATIONAL ZOOLOGICAL PARK  
MATHURA ROAD, NEW DELHI - 110003

**January 2018**

## **FOR BRIEF PRESS ADVERTISEMENT**

### **NATIONAL ZOOLOGICAL PARK EMPANELMENT OF ZOO CONSULTANT FOR PREPARATION OF DESIGNS OF ZOO ENCLOSURES AT NZP NEW DELHI**

National Zoological Park (NZN) invites Expression of Interest (EOI) to pre-qualify and shortlist Zoo Consultant/s, Zoo Consultancy Firm/s having at least ten years of professional experience with Large/Medium Category zoos in India or in an International Zoo of similar category and a good track record about rendering Zoo Consultancy Services to prepare designs of various Zoo enclosures at NZP.

**Bidding Procedure:** The complete set of EOI documents for work can be obtained from the NZP office, at the address "OFFICE OF THE Director, National Zoological Park, Mathura Road, New Delhi- 110003 during working hours on payment of demand draft (**towards non refundable EOI documents fee**) for an amount of **INR 10000/- (rupees ten thousand)** only drawn in favor of Director, National Zoological Park, payable at New Delhi. Bid security will be 7% of the financial bid amount.

Alternatively, the EOI document can be downloaded from the website [www.moef.gov.in](http://www.moef.gov.in) In this case demand draft of documents fee shall be furnished with EOI in separate cover. Hard copy of Bio-data/Company Profile document for **EMPANELMENT OF CONSULTANT FOR PREPARATION OF DESIGNS ETC. OF VARIOUS ZOO ENCLOSURES IN NATIONAL ZOOLOGICAL PARK** should reach at the address mentioned below on or before **02/02/2018 upto 15-00 hrs.** by either in person or by post/courier. To, Director, National Zoological Park, Mathura Road, New Delhi- 110003.

**DIRECTOR , NZP**

## GENERAL INSTRUCTION FOR EOI

- 1.1 NZP reserves the right to accept any or reject all the EOIs at their sole discretion without assigning any reason thereof.
- 1.2 NZP shall have right to call for clarification/original of the supporting document for verification, as deemed fit and also to cross check for any details as furnished by contractors/clients/consultants etc. Agencies shall have no objection whatsoever in this regards. The Director, National Zoological Park reserves the right to curtail/extend any condition of contract as per the prevailing circumstances. The decision of Director, NZP shall be final and binding to all.
- 1.3 Attached Document should be in the prescribed format of qualifying details. Interested, parties may use this format & add additional information as part of annexure, if they wish to.
- 1.4 The offer shall contain hard copy of completed Document should **reach on or before 02/02/2018 by 14:00 hours** in sealed cover addressed to:

To,

Director  
National Zoological Park  
Mathura Road,  
New Delhi- 110003.  
By Registered/Speed Post only.

- 1.5 Applications without required information or enclosures are liable to be rejected.
- 1.6 For further inquiry for this tender contact :-

Director,  
National Zoological Park,  
New Delhi  
Ph no- 011-24359825/24352408

**Empanelment of Consultant/s for  
Preparation of designs etc. of various Zoo Enclosures  
At  
National Zoological Park, New Delhi**

S. No.	Name of work	Expression of interest (EOI) for “Preparation of “Designs of zoo enclosures” at National Zoological Park, New Delhi
(I)	Date on which the tender document will be available on the website	15-1-2018
(ii)	Pre-bid conference	23-01-2018 at 11.30 am in the conference hall of NZP
(iii)	Last date of submission of tender	Date: - 02.02.2018 up to 2.00 pm. by either in person or by post/courier & should be addressed to the Director, National Zoological Park,
(iv)	Date & Time of opening of Tender documents (Envelope I & then Envelope-II)	Date :- <b>02/02/2018 up to 3:00 pm</b>
(v)	Presentation by the shortlisted bidder	05-02-2018 at 12.00 hours in the conference hall of NZP
(vi)	Submission of financial bid <b>(Format shall be provided by this office to the shortlisted applicants)</b>	Date will be notified on 05-02-2018
(vii)	Opening of financial bid	Date will be notified on 05-02-2018.

**Notice Inviting Expression of Interest for:**

**Empanelment of Consultant/s for Preparation of designs etc. of various Zoo Enclosures at National Zoological Park, New Delhi**

Director, National Zoological Park (NZN) invites "Expression of Interest" (EOI) to pre-qualify and shortlist "Zoo Consultant/s, Zoo Consultancy Firm/s" having at least ten years of professional experience with Large/ Medium category in India or in an International Zoo of similar category and a good track record about rendering Zoo Consultancy Services to prepare designs of various Zoo enclosures at NZP.

**Bidding Procedure:** The complete set of EOI documents for work can be obtained from the NZP office, at the address "OFFICE OF THE Director, National Zoological Park, Mathura Road, New Delhi- 110003 during working hours on payment of demand draft (towards non refundable EOI documents fee) for an amount of INR 10000/- (rupees ten thousand) only drawn in favor of Director, National Zoological Park, payable at New Delhi. Bid security will 7% of the financial bid amount.

Alternatively, the EOI document can be downloaded from the website [www.nzpnewdelhi.nic.in](http://www.nzpnewdelhi.nic.in) In this case demand draft of documents fee shall be furnished with EOI in separate cover. Hard copy of Bio-data/Company Profile document for EMPANELMENT OF CONSULTANT FOR PREPARATION OF DESIGNS ETC. OF VARIOUS ZOO ENCLOSURES IN NATIONAL ZOOLOGICAL PARK should reach at the address mentioned below on or before **02/02/2018 upto 14-00 hrs** by either in person or by post/courier. To, Director, National Zoological Park, Mathura Road, New Delhi- 110003.

## 1. Introduction/Background:

National Zoological Park, New Delhi was inaugurated on 1<sup>st</sup> November, 1959. It is the only Zoo in the country which is functioning under the direct control of Government of India. Zoo has an approved Master Plan covering the period 2012-13 to 2031-32 for its development on scientific line. CZA is a regulatory body for all the zoos across India and this body categorizes and gives due recognition to the zoos across the country. National Zoological Park is a CZA recognized Zoo under the category of "Large Zoo" under Section 38H of WPA 1972.

Recently, it is felt to promote NZP as a world class zoo. Accordingly, a perspective plan is proposed to make it world class incorporating major works of approved master plan in ten years (2017 – 2026). Vision of the zoo is promoting it as a world class zoo. To fulfill the vision, NZP listed major animal enclosures for taking up on priority basis. Few such animal facilities required to be immediately developed are i) Rain Forest (Walk-in-Aviary), ii) Butterfly Park, iii) Aquarium/aquaria iv) Primate Park, v) Insectariums, vi) Desert Trail, vii) Nocturnal animal house , viii) Pheasant trail etc.

Conceived plan of all these facilities are incorporated in approved Master Plan. Civil Construction Unit (CCU) of MoEF&CC who is the sole implementing organization of NZP needs detailed designs of these facilities to prepare necessary plans and estimates for execution of these new facilities in a time bound manner. On preparation of detailed designs by the consultant/s the same be obtained approval of CZA prior to preparation of estimates etc. by Civil Construction Unit (CCU).

The project aims to prepare designs of the enclosures as per the CZA norms and specification to provide world class housing conditions to the zoo animals so as to suit their natural instincts and behaviour.

With this in background the National Zoological Park proposes to construct new animal facilities, in the heart of New Delhi for this purpose "**Zoo Consultant/s, Zoo Consultancy Firm/s**" having at least ten years of professional experience with Large/ Medium category in India or in an International Zoo/ **Foreign Zoo** of similar category and a good track record about rendering Zoo Consultancy Services to prepare designs of various Zoo enclosures at NZP.

### Scope of Work

The Scope of Services to be provided by the Consultant, as per below information given:

- i) Designing of Zoo Animal Enclosures of NZP as per CZA norms & specifications especially as per the conceived plan approved by CZA.
- ii) These new exhibit designs must meet the requirements of this species at the same time meeting the viewing expectations of the visiting public through enhanced viewing opportunities, immersive environments, and glass viewing panels at prime public viewing areas as per CZA guidelines.
- iii) The Aesthetic of the current National Zoological Park should be taken into consideration and no damage should be incurred to the existing large trees and other natural vegetation.

**IV. The Consultant/s required to ensure that designs fulfill all CZA norms and specification so as to readily approved by Central Zoo Authority (CZA), New Delhi.**

V. Periodical inspection & Evaluation work at site.

VI. The overall design should include the details of Structure and Architecture both. Design calculations for structural design to be submitted by consultant.

All Scope of Services shall be undertaken in accordance with the terms of the Agreement; and in coordination and collaboration with NZP for the development of the design for the various enclosures.

### **3. Schedule of Services**

#### **Design of various Enclosures**

- a. Modify / detail the selected conceptual design incorporating required changes and Prepare full set of drawings of zoo enclosure.
- b. Approval of all Designs from the CZA is mandatory.
- c. Zoo enclosure designs with their specification in hard copy and soft copy to be submitted to NZP after curing observations of CZA from time to time till those are finally approved by CZA.
- d. Consultant/s shall provide at least 6 (six) hard copies in a presentation report form and the high resolution soft copy of designs.

#### **Deliverables**

- 3 D renderings & walkthrough to explain the designs.
- Final Designs of Enclosures and their specification with calculation.
- Representative images and rendering.
- Periodical site visits to ensure execution & quality of work as per drawings and instructions.

Attend and participate in any design conferences, workshops and design review meetings, as suggested by the NZP.

#### **Special Conditions**

- All drawings to be delivered in hard and soft copies (CAD & PDF)
- All renderings to be submitted in Hard and Soft (Jpg & PSD)
- Consultant is expected to maintain a timeline to be decided mutually at the time of signing agreement.

#### **4. Eligibility**

- 4.1.1 Zoo consultants can be individual, firm or company.
- 4.1.2 The consultants should have a minimum 10 years experience in zoo related activities like zoo planning, running of zoos, zoo architecture, zoo enrichment, ex-situ conservation etc.
- 4.1.3 Experience of having successfully completed or ongoing work as Zoo consultancy of Large/ Medium Zoos In India or similar level in abroad/ world class zoos during last 10 years.
- 4.1.4 The applicant should be a individual Zoo consultant and either have a registered firm or having a valid registration in Council of Architects in India or Zoo Consulting firm registered in India or Consultant shall get himself registered in India after being Shortlisted/empanelled.
- 4.1.5 The applicant should have valid PAN No. and Goods & Goods & Service Tax Registration No.
- 4.1.6 Foreign consultant shall obtain PAN No. and Goods & Service Tax Registration No. in India after being shortlisted/ empanelled.
- 4.1.7 The eligible consultants shall be required to submit self-attested copies of the following along with the application:
- i) Documents verifying the claim as per above including the appointment letter or work order or letter of successful completion work from the client. Alternatively, an affidavit of genuineness of such certificates needs to be submitted by the firms.
  - ii) The application shall be signed by the authorized person(s) of the firm. All pages of the documents shall be stamped & signed by the applicant. Power of Attorney of the authorized person shall be attached.
  - iii) The application shall be submitted only as per the enclosed formats (Refer Annexure I to V); self attested documentary proof(s) as asked in various annexures, in respect of the details furnished in the application form shall be submitted along with the application. Suppression of any information in this regard may lead to cancellation of empanelment of the Firm concerned, if such information comes to the notice of NZP even after empanelment.
- iv) Applicants who have successfully fulfilled specified minimum criteria shall be eligible to apply. Certified copies of Award letters, or work order or contract agreement or completion certificates etc. should be enclosed. All Annexure duly completed should be submitted. Incomplete applications will be summarily rejected.



## 5. Evaluation

Bid process criteria (EOI stage) for selection of Bidders for Zoo Consultancy to prepare designs of various animal enclosures at National Zoological Park, New Delhi.

### 5.1 Stage I: Invitation of EOI

Expression of Interest (EOI) is invited in prescribed format for understanding the response from the investors. Interested agencies shall submit their offer to NZP on or before 02-02-2018 by 15.00 hours with **tender fees of Rs.10000/- (Rupees ten thousand)** only in the form of Demand Draft (non refundable) from any nationalized bank, payable at New Delhi.

### 5.2 Stage-II: Short listing of EOIs

**Criteria:** NZP shall shortlist the agencies on the basis of qualifying documents submitted. Short listed agencies shall be asked to make presentation for their proposals.

**5.3 Stage III:** Call for Financial Bid: NZP shall ask to the qualified bidders for the financial bid to be submitted separately for each zoo animal enclosure design within a time limit to be fixed by NZP on finalization of short listed panel on 05-02-2018.

### 5.4 Payment schedule:

5.4.1 The payment of the Consultant shall be made in the stages as shown below:

Sl. No	Description of deliverables	Payment %
1	On submission of draft designs followed by presentation by the Consultant/s for onward submission to the Central Zoo authority	30 %
2	On receipt of approval of final design from Central Zoo Authority	40 %
3	On completion of construction work in the Zoo	30 %

5.4.2 The NZP shall not be responsible for providing any financial support except as the payment Schedule afore mentioned. Any other expenditure like travelling, staying, communication, boarding and lodging etc. for the consulting team stationed at the place of assignment shall be borne by the chief consultant/Firm.

5.4.3 The payment will be preceded by a performance evaluation by a **Sub Committee consisting of designated officers of NZP**, Govt. of India. The performance evaluation will be based on a set of criteria mutually agreed upon at the time of executing the Agreement.

5.4.4 Any delay in agreed stage wise time limits will invite penalty @ 5% of consultancy fee for delay on per month basis which will be deducted from the subsequent payment.

6. Subletting of work of preparation of zoo enclosure design by the approved consultant/s, firm/s to any other consultant/s, firm/s will not be accepted.
7. Approved zoo designs will be the property of Director, NZP and no part thereof will be used elsewhere without written permission of Director, NZP for any purpose whatsoever.
8. Acceptance of an offer will depend upon the quality and merits of the consultant/s, firm/s rather than the lowest offer. NZP is not bound to accept the lowest offer.
9. The offer of consultancy fee will be inclusive of all applicable taxes to be paid by the consultant/s, firm/s.
10. In the event of failure of consultant/s, firm/s to complete all stages upto the final stage of submission of zoo enclosure designs, the Director, NZP at his discretion may direct any other shortlisted consultant/s, firm/s to complete the remaining stages at the payment rates decided stage wise with the defaulting consultant/s, firm/s will have no right, claim over the work submitted by them.
11. The Director NZP reserves the right to accept or reject any applications submitted by the consultant/s, firm/s without assigning any reasons.

Director,  
National Zoological Park,  
New Delhi

**APPLICATION FORM FOR EMPANELMENT**

**INFORMATION TO BE FURNISHED BY THE APPLICANTS**

**Empanelment of Zoo Consultant for preparation of Designs of various Zoo Enclosures at NZP**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details to be filled in</b>
1	Name of Organization	
2	Address  Telephone No.  Fax No.  E-mail ID	
3	Organization Details	Annexure-I
4	List of Zoo Consultancy Assignments completed in the last ten years ending 31-03-2017	Annexure-II
5	List of Zoo Consultancy Assignments in progress	Annexure-III
6	Undertaking	Annexure-IV
7	Submitted in the covering letter	Annexure-V

Place:

Signature of the applicant

Date:

Name & Designation

Annexure - I

**ORGANIZATIONAL DETAILS**

<b>Sr. No.</b>	<b>Parameters</b>	<b>Details</b>
1	Year of Establishment	
2	Status of Firm (Proprietorship / Partnership / Any other) with details of registration	
3	Details of Enlistment as Zoo Consultancy Firm	
4a	Name of Directors/Partners / Proprietors with Designations	
4b	Academic Qualifications of Directors / Partners / Proprietors	
4c	Address and Phone Nos. of Directors/ Partners/ Proprietors	
4d	Name, qualification and experience of Zoo professional	
4e	Name, qualification and experience of Architect / Landscape Architect	
4f	Name , qualification and experience of Engineer	

Place:

Signature of the applicant

Date:

Name & Designation

**Annexure-II**

**LIST OF ZOO CONSULTANCY ASSIGNMENTS COMPLETED IN LAST 10 YEARS ENDING 31-03-2017**

Sl. No	Name of Work/ Project with address	Short description of Zoo Consultancy assignment	Name and address of Owner/ Client	Cost of Work/ Project	Date of Start of Work / Project		Date of Completion of Work/ Project		Bonus / Liquidated damages, if any imposed on Consultant	Any other Relevant Information
					Stipulated	Actual	Stipulated	Actual		

**NOTE:**  
 Work / Project means Zoo Designing Consultancy work. The list of works/ project mentioned should be substantiated with documentary evidence such as work orders or contract agreement or completion certificates from the owner/ client. Alternatively, an affidavit of genuineness of such certificates needs to be submitted by the firms.

Date

Signature of applicant

Place

Name & Designation

**Annexure-III**

**LIST OF MAJOR ZOO CONSULTANCY PROJECTS IN PROGRESS**

Sl. No.	Name of Work / Project with address	Short description of Zoo Consultancy assignment	Name and address of Owner/ Client	Cost of Work/ Project	Date of Start of Work/ Project	Date of Completion of Work/ Project	Status of work	Expected date of completion	Any other Relevant Information

NOTE:

Work / Project mean Zoo Consultancy work. The list of works/project mentioned should be substantiated with documentary evidence such as work orders or contract agreement or certificates. Alternatively, an affidavit of genuineness of such certificates needs to be submitted by the firms.

Date:

Signature of the applicant

Place

Name and designation

TO WHOM SO EVER IT MAY CONCERN

1. It is certified that our firm is having capability of carrying out designs of as laid down in Clause 3.0 of the Notice Inviting Expression of Interest (EOI) as Zoo Consultant/s, Zoo Consultancy Firm/s.
2. It is certified that our firm \_\_\_\_\_ is not Black listed.
3. It is further certified that all information/data furnished in the “Application form and Annexure” for Empanelment are true to the best of our knowledge and belief

**Date:**

Signature of the applicant

**Place:**

Name & Designation

National Zoological Park

**Details to be submitted in the covering letter of the applicant**

1) Name of firm: \_\_\_\_\_

2) Mailing Details of firm

a) Address: \_\_\_\_\_

b) Tel. No. : \_\_\_\_\_

c) Fax No. : \_\_\_\_\_

3) E-mail ID of firm: \_\_\_\_\_

4) Contact details of the applicant:

a) Name: \_\_\_\_\_

b) Designation: \_\_\_\_\_

c) Mobile No.: \_\_\_\_\_

d) Tel. No.: \_\_\_\_\_

5) Details of non-refundable processing fee paid: \_\_\_\_\_

a) Amount: \_\_\_\_\_

b) DD No.: \_\_\_\_\_

c) Details of Bank: \_\_\_\_\_

Date:

Signature of the applicant

Place:

Name & Designation



F. NO.IV-1/2018-NZP/  
**Government of India**  
**National Zoological Park**  
**Mathura Road, New Delhi-110003**

Sealed tenders are invited for providing following goods and services at the National Zoological Park, New Delhi:

1. Supply of food items.
2. Supply of medicines.
3. Empanelment of zoo consultant.

The tender documents can be obtained by payment as per rate mentioned on each document separately during any working day from 15.01.2018 from the office of the undersigned. The tender forms can also be downloaded from the website <http://www.moef.gov.in> however a separate DD/Pay order payable in favour of Director, National Zoological Park must be enclosed with the forms downloaded from the website failing which the tender will be rejected summarily. Sealed tenders must be submitted as per details given in the tender document.

Sd/- DIRECTOR  
davp 13108/11/0008/1718

एफ. न. IV-1/2018-एनज़ोप/

भारत सरकार  
**राष्ट्रीय वन्य प्राणि उद्यान**  
मथुरा रोड, नई दिल्ली-110003

राष्ट्रीय वन्य प्राणि उद्यान (नेशनल जूलाजिकल पार्क), नई दिल्ली में अधोलिखित सामान तथा सेवाएं (गुड्स एण्ड सर्विसेज़) मुहैया किए जाने हेतु मुहरबन्द निविदाएं आमंत्रित की जाती हैं:-

1. खाद्य आइटम्स की आपूर्ति
2. दवाइयों की आपूर्ति
3. जू कन्सल्टेन्ट का सूचीयन

निविदा कागजात 15.01.2018 से किसी भी कार्य दिवस में प्रत्येक कागजात पर पृथक-पृथक अंकित दर के अनुसार भुगतान के विरुद्ध अधोहस्ताक्षरी के कार्यालय से प्राप्त किए जा सकते हैं। निविदा प्रपत्र वेबसाइट <http://www.moef.gov.in> से डाउनलोड भी किए जा सकते हैं। उल्लेखनीय है कि वेबसाइट से डाउनलोड किए गए निविदा प्रपत्रों के साथ निदेशक, राष्ट्रीय वन्य प्राणि उद्यान के पक्ष में देय एक डीडी/पे ऑर्डर पृथक-पृथक अवश्य संलग्न करना होगा अन्यथा निविदा तत्काल निरस्त कर दी जाएगी। मुहरबन्द निविदाएं निविदा कागजात में दिए गए विवरण के अनुसार ही जमा कराई जाएं।

हस्ता/-  
निदेशक  
डीएवीपी 13108/11/0008/1718