

No. A-12021/1/2016-CPW
Government of India
Ministry of Environment, Forest & Climate Change
(CP Division)

Subject: Selection to the Post of Member Secretary, Central Pollution Control Board-reg.

Applications are invited from eligible candidates for selection and appointment on deputation basis (including short-term contract) to the post of Member Secretary, Central Pollution Control Board (CPCB), Delhi.

2. The CPCB was established under the provisions of the Water (Prevention and Control of Pollution), Act 1974. The CPCB exercises functions related to prevention and control of pollution. The Member Secretary shall be a full time incumbent.

3. The following are the terms and conditions for the post of Member Secretary CPCB, Delhi:-

1	Scale of Pay	Level - 13A, ₹ 1,31,100/- to ₹ 2,16,600/- of the Pay Matrix of the 7 th Pay Commission. (Pay Band ₹ 37,400/- to ₹ 67,000/- with Grade Pay of ₹ 8900/- as per the 6 th CPC)
2	Method of Recruitment	By deputation
3	Terms and Conditions	The Member Secretary will be governed by the terms and conditions applicable to officers of equivalent rank under Central Government
4	(A) Qualification and Experience	Officers of the Central Government or State Government or Public Sector Undertaking or University or Government Research Institution or Autonomous or Statutory Body- (a) (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with two years service in the grade rendered after appointment thereto on regular basis in the Level-13 of the Pay Matrix of the 7 th Pay Commission (6 th CPC- Pay Band-4 of ₹ 37,400/- to ₹ 67,000/- with Grade Pay of ₹ 8700/-) or officers with six years service in the grade rendered after appointment thereto on regular basis in the Level-12 of the Pay Matrix of the 7 th Pay Commission (6 th CPC - Pay Band-3 of ₹ 15,600/- to ₹ 39,100/- with Grade Pay of ₹ 7600/-) or equivalent in the parent cadre or

		<p>Department; and</p> <p>(b) Possessing the following qualification and experience:-</p> <p>(i) Master's degree in Science or degree in Engineering from a recognized institute or university or equivalent; and</p> <p>(ii) Twelve (12) years experience in the regular Group-'A' posts, not below the rank and pay scale of Level-11 of the Pay Matrix of the 7th Pay Commission (6th CPC - Pay Band-3 of ₹ 15,600/-- 39,100/- with Grade Pay of ₹ 6600/-), in Government Department or Institution or Central Public Sector Undertaking or University or Government Research Institution or Autonomous or Statutory body at the administrative or managerial level with practical experience in matters relating to scientific, engineering or management aspects of pollution control; and</p>
4	(B) Desirable	Ph.D. in Science relating to Environment or M.Tech in Engineering in a discipline relating to Environment from a recognized institute or University or equivalent.
5	Tenure	Period of deputation including period of deputation in another <i>ex-cadre</i> post held immediately preceding this appointment in the same or some other Organization or Department or the Central Government shall ordinarily not exceed three years.
6	Age Limit	The maximum age limit of appointment by deputation shall not be exceeding fifty six (56) years as on the closing date of the receipt of applications, provided candidate fulfills the other eligibility conditions for the post.

The details of the application format are also available on the website of the Ministry at <http://moef.nic.in>.

Interested and eligible candidates are requested to send their applications through **proper channel** in four (4) sets in the format appended, to the following address, so as to reach the undersigned latest by 12th March, 2018 at the following address.

Shri Rajesh Makkar,
Under Secretary (CP Division),
Ministry of Environment, Forest & Climate Change,
2nd Floor, Prithvi Block, Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi-110003.

Note 1:- Officers working in the Central or State Government or Public Sector Undertaking or University or Government Research Institution or Autonomous or Statutory Body may send their application in four (4) sets through **proper channel** along with attested copies of up-to-date Annual Confidential Report (ACR)/Annual Performance Appraisal Report (APAR) dossier (to be attested by an officer not below the rank of Under Secretary or equivalent), Integrity Certificate, details of minor/major penalties imposed, if any, and vigilance clearance. In case of such officers the concerned parent Ministry / Department / Organization before forwarding the application should strictly ensure that the applicant officer fulfils the eligibility criteria stipulated for the post as explained above.

Note 2: The applications **not received through proper channel within the due date** shall be rejected.

Note 3:- The outstation candidates who will be called for interview shall be reimbursed to and fro economy class air fare or rail fare of 1st AC by train via shortest route on submission of relevant travel documents.

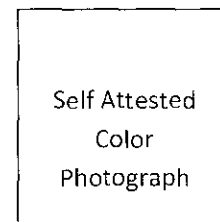
(Ritesh Kumar Singh)
Joint Secretary to the Government of India

APPENDIX

**APPLICATION FORMAT FOR THE POST OF
MEMBER SECRETARY, CENTRAL POLLUTION CONTROL BOARD (CPCB), DELHI**

(To be furnished in 4 copies. If space is insufficient against any item, please attach extra papers/ sheets)

1. Name in full:
(In CAPITAL LETTERS)
2. Date of Birth:
(DD/MM/YY)
3. Age (as on closing date of application):
(YY/MM/DD)
(Note: Age of the applicant should be less than 56 years as on the closing date of the application)
4. Whether the candidate fulfils the eligibility criteria to apply for the post?



S.No	Qualification/Experience	Whether the candidate fulfils the criteria (yes/no)	If yes, mention the relevant details
1	Essential Qualification (Master's Degree in Science or Degree in Engineering from a recognized institute or University or equivalent)		
2	Desirable Qualification (Ph.D. in Science relating to the Environment or M.Tech in Engineering in a discipline relating to the Environment from a recognized institute or University or equivalent)		
3	Experience (candidates holding post on regular basis in the Level-13A of Pay Matrix of the 7th CPC in the parent cadre or Department; or candidates with two (2) years' service in the grade rendered after appointment thereto on regular basis in the Level-13 of the Pay Matrix of the 7 th Pay Commission in the parent cadre or Department; or Candidates with six (6) years' service in the grade rendered after appointment thereto on regular basis in the Level-12 of the Pay Matrix of the 7 th Pay Commission in the parent cadre or Department.		

4	<p>Details of experience acquired in respect of matters relating to scientific, engineering or management aspects of pollution control or relating to administration of institutions dealing with the aforesaid matters and length of experience in such institutions</p> <p>(Minimum twelve (12) years' experience in the regular Group-'A' posts, not below the rank and pay scale of Level-11 of the Pay Matrix of the 7th Pay Commission in the parent cadre or Department)</p>		
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5. Nationality:
6. Address for correspondence:
(Including email address)
7. Permanent address:
8. Telephone and fax Nos. (with STD code):
(Off./Resi./Mob.)
9. Whether belonging to SC/ ST/OBC:
10. Educational Qualifications: , -

S.No	Name of University/ Board/ Institution	Degree/Equivalent Examination	Division/%age Marks obtained/Distinction	Year of Passing	Subject including topic of Ph.D.

11. Employment record (in chronological order starting with present post):

S.No	Name & Address of Employer	Designation, Scale of Pay and whether regular/deputation	Period of Service			Nature of Work
			From	To	Duration (YY/MM/YY)	

12. Field of special interest:

13. Publications, if any, in journals of national / international repute, with citation and index:
14. Awards / Honors, if any:
15. Any other relevant information:
16. Nearest Airport/ Railway Station:

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. I certify that I fulfil the eligibility criteria to apply for the post. If at any time, I am found to have concealed/distorted any material information; my appointment shall be liable to be terminated summarily without assigning any reason or notice.

(Signature of the Candidate)

Date:

Place:

**To be forwarded by the Head of Organization/Institution (in respect of
Candidates working under Government/Autonomous/Statutory/Public Sector
Undertakings etc.)**

Ministry/Department/Office of _____ Particulars furnished by Shri/Smt/Ms. _____ have been verified with reference to service records and their correctness certified.

It is certified that no vigilance case is either pending or contemplated against the above officer. The ACR/APAR dossier and Integrity Certificate in respect of the above officer are enclosed.

Checklist of the documents to be enclosed with the application before forwarding (incomplete applications are liable to be rejected):

- i. ACR Dossier for last 5 years (duly attested)
- ii. Vigilance Clearance
- iii. Integrity Certificate
- iv. Details of the Major/Minor Penalties imposed, if any.
- v. 4 copies of the complete application

**{Signature & Designation of the
forwarding Officer with Seal}**

Date:

Address: