

No.19011/06/2016-AVU
Government of India
Ministry of Environment, Forest and Climate Change
Vigilance Division

Indira Paryavaran Bhawan,
Agni Wing, Level-IV, Jorbagh Road,
Aliganj, New Delhi-03

Dated the 11th January, 2017

Office Memorandum

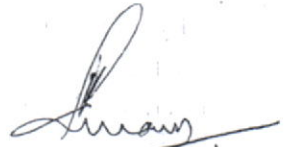
Sub: Submission of Annual Immovable Property Return (AIPR) for the year ending 31.12.2016 (as on 01.01.2017) by Scientists and Technical staff in the Ministry-reg.

In accordance with the provisions of Rule 18 of the Central Civil Services (Conduct) Rules, 1964, all government servant belonging to Group 'A', 'B' and 'C' posts are required to submit his/her annual return giving full particulars of the immovable property inherited by him/her or owned, or acquired by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. This return is required to be submitted in respect of every calendar year by 31st January of the next-year.

2. It is observed that some Scientists and Technical staff either do not file their IPR in time or file the same after the stipulated date. This leads to administrative difficulties while processing their case(s), as filing of IPR within the stipulated time/period is mandatory. It is reiterated that DoPT's instructions dated 4.4.2011 stipulates about denial of vigilance clearance in case of late submission of AIPR.

3. Therefore, it has been decided that AIPR for the year 2016 (as on 31.12.2016) is required to be furnished by all Scientific and Technical staff working under this Ministry latest by **31.01.2017**. Non-submission of AIPR within the stipulated time period/date would lead to the denial of vigilance clearance for all purposes. In this matter, this Ministry's O.M. of even number dated 28.12.2016 may also be referred to.

4. This issues with the approval of Secretary (E,F&CC).



(Ashok Kumar)

Under Secretary to the Govt. of India
Tele. No. 011-24695311

To,

All Scientists and Technical staff of the Ministry (including all Attached/Subordinate Offices/Autonomous Bodies/PSU etc. under MoE,F&CC).

✓ Copy to:- Consultant (IT), for uploading this letter on Ministry's website & e-office portal.

Statement of Immovable Property for year 2016 (as on 1.1.2017)

Service _____

Name of officer (in full):- _____ Designation _____ Ministry/Department _____

Date of Birth:- _____ Present Pay: Basic _____ Grade Pay _____

Name of district Sub-Division, Taluk and Village in which property is situated	Name and details of property - housing, lands and other buildings	Cost of construction/ acquisition including land in case of house and year when purchased.	*Present Value	If not in own/name state in whose name held and his/her relationship to the government servant.	How acquired - whether by purchase, lease **, mortgage, inheritance gift or otherwise, with date of acquisition and name with details of persons from whom acquired.	Annual income from the property.	Remarks
1	2	3	4	5	6	7	8

Signature
 Date.....
 Interco.....

NOTES:

- 1) *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2) ** Includes short-term lease also.
- 3) The declaration from is required to be filled in and submitted by every member of Class II (Group A and Group B) services under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955. [now rule 18(1) of the CSS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars, of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant.
- 4) The wording "no change" or "as in the previous year" should be avoided and full details provided.