

GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE

PUBLIC NOTICE ON DRAFT OF RECRUITMENT RULES FOR THE POST OF PREPARATORY ASSISTANT (DISPLAY) IN NATIONAL MUSEUM OF NATURAL HISTORY (NMNH)

In compliance of DOPT's Office Memorandum No. AB.14017/61/2008-Estt (RR), dated 13.10.2015, the draft Recruitment Rules for the post of Preparatory Assistant (Display) in National Museum of Natural History (NMNH) are required to be put up on the website of Ministry of Environment, Forest and Climate Change for inviting comments from the stakeholders within a period of 30 days. Therefore, the proposed Recruitment Rules for the post of Preparatory Assistant (Display) in NMNH are hereby put up on the website of this Ministry.

2. The full text of these proposed Recruitment Rules can be accessed at the Ministry's website at <http://www.moef.gov.in/advertisements>.

3. Stakeholders interested in making any objections / comments or suggestions on the draft Recruitment Rules may do so in writing within a period of 30 days from the date of publication of draft RRs to Shri N. Thyagarajan, Under Secretary (NMNH Cell), Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bagh Road, Aliganj, New Delhi – 110003 or at e-mail address: nmnhcell@gmail.com.

N. Thyagarajan
9/5/2017

(N. Thyagarajan)
Under Secretary to the Government of India
Tele: 011-24695376

New Delhi,
Dated: the March, 2017

GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE

NOTIFICATION

New Delhi, the -----, 2017

G.S.R.____. – In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession the National Museum of Natural History, Department of Environment, Forests and Wildlife (Group C Posts) Recruitment Rules, 1975, in so far as they relate to the post of Preparatory Assistant (Display), except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Preparatory Assistant (Display) in the National Museum of Natural History, Ministry of Environment, Forest and Climate Change, namely:-

1. Short title and commencement.-(i) These rules may be called the Ministry of Environment, Forest and Climate Change, National Museum of Natural History, Preparatory Assistant (Display) (Group 'C' Post) Recruitment Rules, 2017.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and Level in the Pay Matrix.- The number of post, its classification and Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications etc.- The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. Disqualification.- No Person, -

(a) Who has entered into or contracted a marriage with a person having a spouse living;
or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.- Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of post	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Preparatory Assistant (Display)	*01 (2017) * Subject to variation dependent on workload	General Central Service, Group 'C', (Non-Gazetted, Non-Ministerial)	Level 4, Rs. 25500-81100	Not applicable	<p>Between 18 and 25 years (Relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh and Union Territories of Andaman and Nicobar Islands and Lakshadweep).</p>

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment: Whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation / absorption, grades from which promotion or deputation / absorption is to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(7)	(8)	(9)	(10)	(11)	(12)	(13)
<p>Essential:</p> <p>(j) Matriculation or I.T.I. course in Painting (General) from a recognized vocational Institution;</p> <p>(ii) Three years' experience in exhibition / display in a Museum or Institution.</p> <p>Desirable: Experience of graphic work, computer design, preparation of dioramas and other exhibits.</p> <p>Note 1: The qualifications are relaxable at the discretion of the Staff Selection Commission or</p>	Not applicable	Two years	<p>By direct recruitment.</p> <p>Note: Vacancies caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of the Central Government:</p> <p>(a) Holding analogous posts on regular basis; and</p> <p>(b) Possessing the educational qualifications and experience prescribed for direct recruits under column (7).</p>	Not applicable	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of:</p> <ol style="list-style-type: none"> 1. Director, National Museum of Natural History – Chairman 2. Scientist 'C' or 'D', National Museum of Natural History – Member 3. Under Secretary, Ministry of Environment, Forest and Climate Change – Member 4. Administrative Officer, National Museum of Natural History - Member 	Not applicable

<p>Competent Authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification regarding experience is relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates belonging to the Scheduled castes or Scheduled Tribes, if at any stage of selection the Staff Selection Commission or Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>						
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Form to be filled in by the Ministry / Department while forwarding proposals to the Department of Personnel and Training and the Union Public Service Commission for amendment of approved Recruitment Rules.

1	(a) Name of the Post: (b) Name of the Ministry / Department:	PREPARATORY ASSISTANT (DISPLAY) MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE, NATIONAL MUSEUM OF NATURAL HISTORY
2	Reference No. in which Commission's advice on Recruitment Rules was conveyed:	Not applicable
3	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference):	18 th April, 1975 January, 1978

Column No. of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Preparatory Assistant (Display)	Preparatory Assistant (Display)	No change
2	One	*01 (2017) * Subject to variation dependent on workload	The year of revision being given as per DOPT's guidelines.
3	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	General Central Service, Group 'C', (Non-Gazetted, Non-Ministerial)	No change
4	Rs. 380-12-500-EB-15-560	Level 4, Rs. 25500-81100	The Level in the Pay Matrix attached to the post as per 7 th Central Pay Commission recommendations.
5	Non-Selection	Not applicable	A post is Selection or Non-Selection if promotion is one of the methods of recruitment. For the post of Preparatory Assistant (Display), the mode of recruitment is direct recruitment and as such the existing entry is in-appropriate. The correct entry would be 'Not-applicable' which is being prescribed.

<p>6</p>	<p>30 years (Relaxable up to 35 years in case of Government servants)</p> <p>Note:</p> <ol style="list-style-type: none"> 1. Age limit is relaxable in the case of candidates belonging to Scheduled Castes / Scheduled Tribes and other special categories the persons in accordance with the orders issued by the Central Government from time to time. 2. The crucial date for determining the age limit shall in each case, be the last date by which the Employment Exchanges are required to send the names of candidates to the appointing authority. 	<p>Between 18 and 25 years (Relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh and Union Territories of Andaman and Nicobar Islands and Lakshadweep.</p>	<ol style="list-style-type: none"> (i) As per the existing guidelines of the DOPT, the upper age limit for direct recruitment to Group 'C' posts in Level 1 to 5 of the Pay Matrix (Pre-revised Grade Pay of Rs 1800, 1900, 2000, 2400 and 2800 in Pay Band -1) is between 18-25 years (Relaxable for Government servants up to 40 years) which is being prescribed. (ii) The provision for relaxation of age limits for SC/ST candidates etc. is covered under Saving clause (Clause No. 6) of the covering Notification. As such the requisite note is being deleted from the Schedule (iii) The requisite note for the crucial date for determining the age limit is being added as per DOPT's extant guidelines.
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7	<p>Essential:</p> <p>(1) Matriculation or equivalent.</p> <p>(2) At least three years' experience of working as a painter.</p> <p>(3) Experience of preparatory work in a museum displays or exhibitions involving painting, colouring and polishing work by different techniques such as spray painting, matt finish, glossy finish etc.</p> <p>(4) Experience of elementary modelling work related to foreground preparation and background treatment for dioramas and similar museum displays.</p> <p>Desirable:</p> <p>(1) Pass in Intermediate Drawing Grade Examination from a recognized Institution.</p> <p>(2) Experience of graphic work and lettering.</p>	<p>Essential:</p> <p>(i) Matriculation or I.T.I. course in Painting (General) from a recognized vocational Institution;</p> <p>(ii) Three years' experience in exhibition / display in a Museum or Institution.</p> <p>Desirable:</p> <p>Experience of graphic work, computer design, preparation of dioramas and other exhibits.</p> <p>Note 1: The qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification regarding experience is relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates belonging to the Scheduled castes or Scheduled Tribes, if at any stage of selection the Staff Selection Commission or Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>	<p>Now-a-days many Institutions are awarding I.T.I. (Painting) qualifications, therefore, I.T.I. (Painting) along with Matriculation is being prescribed as essential qualification. Other essential and desirable qualification remain unchanged.</p>
8	No	Not applicable	<p>Since promotion is not the method of recruitment, the existing entry in the rules is in-appropriate. The correct entry would be 'Not applicable' which is being prescribed.</p>
9	Two years	Two years	No change

10	Direct recruitment	By direct recruitment. Note: Vacancies caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of the Central Government: (a) Holding analogous posts on regular basis; and (b) Possessing the educational qualifications and experience prescribed for direct recruits under column (7).	Provision is being made to fill up vacancies of duration of one year or more on account of incumbents of the post being on deputation leave or long illness etc. on deputation basis as per DOPT's extant guidelines.
11	Not Applicable	Not applicable	No change
12	Not Applicable	Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of: 1. Director, National Museum of Natural History – Chairman 2. Scientist 'C' or 'D', National Museum of Natural History – Member 3. Under Secretary, Ministry of Environment, Forest and Climate Change – Member 4. Administrative Officer, National Museum of Natural History - Member	The existing RRs do not contain any provision regarding composition of Departmental Confirmation Committee (DCC) for considering confirmation of persons appointed by direct recruitment. The composition of DCC is being incorporated in the revised rules in line with DOPT's Office Memorandum dated 10.05.2013.
13	Not Applicable	Not applicable	No change

2. Name, addresses and telephone numbers of the Ministry's representatives with whom these proposals may be discussed, if necessary, for clarification / early decision.

(N. Thyagarajan)
Under Secretary to the Government of India
Telephone No.: 011-24695376

Place: New Delhi
Date: