

NO.13-12/2015/E-RONE
GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE
NORTH EASTERN REGIONAL OFFICE

Law-U-Sib, Lumbatngen
Shillong- 793021
Tel: 0364 – 2537609 (0), 2536041 (F)
Email: moefshil_09@rediffmail.cnm/ro.nez.shil@gmail.com

Advertisement

Application are invited for appointment to the following post in the Regional Office of the Ministry of Environment, Forest and Climate Change, Government of India with headquarters at Shillong as per the following eligibility criteria:

1. Name of post: Multi-Tasking Staff (Unreserved)

Pay: Pay Level-1 of Pay Matrix, CCS (Revised Pay) Rules, 2016 (1800-56900)

Mode of recruitment: Direct on regular basis, through advertisement.

2. Eligibility:

- (a) Matriculation or equivalent from a recognized Board or Industrial Training Institute
- (b) Age-18 to 27 years.
- (c) Number of post: 1 (one)

3. List of enclosure to be accompanied with the application:

- (a) All Educational certificates/ experience certificates duly attested by gazetted officer,
- (b) No objection certificate in case of serving candidate and
- (c) ST/SC certificate (if applicable) duly attested by gazetted officer.

4. Mode of Selection: Written test:

- i. General knowledge,
- ii. General English and
- iii. Typing speed.

5. General Instruction: The date of birth as well as the name of the applicant will invariably be taken from the Matriculation Certificate issued by a recognized board. There is no age relaxation in the case of ST/ST/OBC candidates. The crucial date of determining the age limit shall be the closing date for receipt of application. Written test will be conducted by the Ministry Environment, Forest and Climate Change at the Regional Office, Shillong. There will be no personal interview for above post. No TA/DA will be admissible to the candidates for appearing in the written test. The date of written test will be intimated to the applicant.

6. Last date for submission of application: Last date for receipt of complete application in Standard Form of Application with supporting documents in 30 (thirty) days from the date of publication of this advertisement in Employment News. Application received after due date will not be considered. The application in prescribed proforma (annexure I enclosed) may be sent to the following address:-

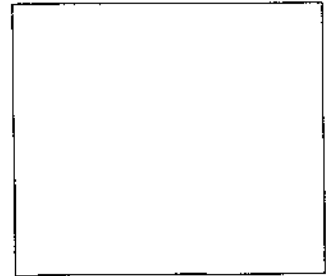
The Additional Principal Chief Conservator of Forests (Central)
Government of India,
Ministry Of Environment, Forest and Climate Change,
North Eastern Regional Office,
Law-U-Sib, Lumbatngen,
Shillong- 793021, Meghalaya.

FORM OF APPLICATION

Date

To

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.....
.....



Sir,

I beg to apply for the post of vide advertisement
..... and furnish the facts as below.

Signature of Applicant

1. Full name (in Capital Letter) with Address: if any: - Surname First.
(Please do not use any initials)

.....

2. Date of Birth:

..... Year Month Day

3. Place of Birth:

.....
Village/Town Police Station District

4. Father's / Mother's / Husband's Name (in case of married Female) :-
(Please do not use any initials)

.....

5. Nationality

.....

6. Personal Description:-

A. Height: M Cm.

B. Eye Color:

C. Hair color:

D. Visible distinguishing marks: if any:

.....

.....

7. A. Permanent Address:

B. Present Address:

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Mobile No:
Email address:-

Mobile No:
Email address:-

C. If you have not resided at the above address continuously for the last four year, please Give the other address where you have resided during the period:-

From: To: Address:
.....
.....

8. Reference - Name and Address of two responsible persons in your locality prepared to vouch for you.

A. B.
B.
.....

9. Are you a citizen of India? If Yes, how? (Enclose a copy of Citizenship Certificate):

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10. Educational and other Qualifications (Please attach copies of Certificate, Marksheets, etc)

Name of Institution/University & Address	Date Entering	Date of Leaving	Examination Passed	Division	Subject Taken

11. Community:

(a) State your religion:-

(b) Are you a member of SC/ST? Answer "Yes" or "No". If yes give particulars supported by a certificate (Copy to be enclosed):-

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12. Present Occupation, if any:.....

13. Previous appointment held, if any:

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14. Are you a Temporary / Retrenched personnel of a temporary Department of the Government of Meghalaya (Yes /No) give particular) :-

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15. Are you a trained or member of NCC or Territorial Army? (Yes / No) If so, give particulars:

.....

17. Are you Married / Unmarried:

Signature of Applicant

Note :- Particular are to be filled in below the column in the space provided.