

**Committee for the Purpose of Control and Supervision of Experiments
on Animals**

**Check list for information to be submitted while seeking permission of
Committee for Conducting Experiments:**

1. Name and address of the Institute with telephone/fax numbers, as well as e-mail ID if available.
2. Name and address of Head of the Institution
3. Registration number and date of registration
4. Project Title
5. Nature, purpose and justification of experiment to be undertaken
6. Source for procurement of animals
 - (a) Bred by establishment
 - (b) Procured from Breeder - mention Name, address and Registration number of breeder
 - (c) Procured from other legal source
 - (d) Are the records duly maintained
7. Place where the animals are presently kept (or proposed to be kept)
8. Place where the experiment is to be performed
9. Date on which the experiment is to commence and duration of experiment
10. Chief Investigator
 - (i) Name
 - (ii) Designation
 - (iii) Deptt/Div/Lab
 - (iv) Telephone number
11. List of names of all individuals authorized to conduct procedures under this proposal.
12. Funding Source
13. Duration of the project
 - (i) Number of months
 - (ii) Date of initiation
 - (iii) Date of completion
14. Study Objectives [the aims of study (and why they are important) to be explained briefly using non-technical terms as far as possible].
15. Animals required
 - (i) Species
 - (ii) Age/Weight/Size

- (iii) Gender
 - (iv) Numbers to be used (Year-wise breakups and total figures needed to be given)
 - (v) Number of days each animal will be housed
16. Rationale for animal usage
 17. Why is animal usage necessary for these studies?
 18. Why are the particular species selected required?
 19. Why are the estimated number of animals essential?
 20. Similar experiments conducted in the past. If so, the number of animals used and results obtained in brief.
 - (i) If yes, why new experiment is required?
 21. Have similar experiment(s) been made by any other organization/agency? If so, their results in your knowledge.
 22. Description of procedures to be used
 23. Does the protocol prohibit use of anaesthetic or analgesic for the conduct of painful procedures (any which cause more pain than that associated with routine injection, or blood withdrawal)?
If yes, explanation and justification
 24. Will survival surgery be done?
If Yes, the following to be described
 - (i) List and description of all such surgical procedures (including methods of asepsis)
 - (ii) Names, qualifications and experience levels of operators
 - (iii) Description of post-operative care
 - (iv) Justification if major survival surgery is to be performed more than once on a single individual animal
 25. Care of Animals post-experimentation
 26. Rehabilitation/Euthanasia (In case of euthanasia, justification for not undertaking rehabilitation and drug dosage and route for anesthesia, where appropriate, as well as methods of carcass disposal post experimentation).
 27. Animal transportation methods if extra-institutional transport is envisaged
 28. Use of hazardous agents
(Copy of IBC approval to be attached in case hazardous agents are used)