

NO.2-1/2010-11/NMNH/Admn
Government of India
National Museum of Natural History
(Ministry of Environment & Forests)

Tansen Marg, New Delhi
Dated 15th October, 2012

Sub: Engagement of Consultant for RMNH, Sawai Madhopur and Gangtok

It is proposed to engage Consultant, one each for Rajiv Gandhi Regional Museum of Natural History (Sawai Madhopur) and Regional Museum of Natural History (Gangtok) respectively initially for a period of six months. The head quarter of the Consultant of RMNH, Sawai Madhopur will be NMNH, New Delhi whereas head quarter of Consultant for RMNH, Gangtok will be the office of BSI, Gangtok on temporary basis till the office of RMNH, Gangtok is setup there.

2. The eligibility criteria, qualifications, experience, TOR etc. and Remuneration to be paid per month are indicated in Annexure-I that follows.
3. Applications in the prescribed proforma (Annexure II & III) of suitable candidates who are eligible and willing may be sent to Director, National Museum of Natural History, M/o Environment & Forest, Tansen Marg, New Delhi-110001 latest by 22nd October, 2012.

Yours faithfully

(Vinod Kumar)
Administrative Officer (NMNH)
Tel: 23317992

To

1. All Ministries/Departments of Central Govt.
2. NMNH Website/ MOEF Website

Copy for information please to Shri M M Pandey, Under Secretary, MOEF

Annexure-I

Name of Museum for which Consultant is required	Profile	Remuneration to be paid
Rajiv Gandhi Regional Museum of Natural History, Sawai Madhopur, Rajasthan (Head quarter of Consultant will be NMNH, New Delhi)	MSc.-Zoology/Botany with at least 10 years experience as Scientist /Curator in a Museum of Natural History or a Museum with Natural History Section.	Rs.30,000/- P.M.
Regional Museum of Natural History, Gangtok (Head quarter of Consultant will be the Office of BSI, Gangtok on temporary basis till the RMNH, Gangtok office is setup there.	MSc.-Zoology/Botany with at least 10 years experience as Scientist /Curator in a Museum of Natural History or a Museum with Natural History Section.	Rs.30,000/- P.M.

Name of Museum for which Consultant is required	T.O.R.
Rajiv Gandhi Regional Museum of Natural History, Sawai Madhopur, Rajasthan	Preparation of Roadmap for 20 years and implement it on a time bound manner. Development of communication strategy through exhibitions and educational programmes is a priority area. Strategy for collections of Natural History from the Region is also important. The Consultant will also provide all technical help to the RMNH coordinator in all aspects of the establishment of the Museum on a time bound manner.
Regional Museum of Natural History ,Gangtok (Sikkim)	NMNH is establishing a new Regional Museum of Natural History, for North-Eastern Region of India, to be located in Gangtok (Sikkim). The selected Consultant will prepare a Roadmap for 20 years and implement it on a time bound manner. Development of communication strategy through exhibitions and educational programmes is a priority area. Strategy for collections of Natural History from the Region is also important. The Consultant will also provide all technical help to the RMNH coordinator in all aspects of the establishment of the Museum on a time bound manner.

(FORMAT)

Dated: _____

To

The Director,
National Museum of Natural History,
M/o Environment & Forests,
Tansen Marg, FICCI Museum Building,
New Delhi-110001.

Subject: Application for appointment as Consultant on Contract basis.

Sir,

I, _____, enclose herewith my application for providing services as Consultant in Regional Museum of Natural History, Sawai Madhopur, /Gangtok as, mentioned in TOR documents.

Yours faithfully,

Signature_____

Full Name_____

Address_____

Tele_____

Email_____

Relevant Experience & Track Record

A brief description of similar nature of work as mentioned in TOR documents carried out in the last 10 years.

From:

To

The Director,
National Museum of Natural History,
Tansen Marg, FICCI Museum Building,
New Delhi-110001.

- (a) Brief description of the work:
- (b) Significant nature of work carried out in the last 10 years:

(The following information should be given in respect of each major assignment separately)

1. Title of assignment
2. Objective of assignment
3. Narrative description of the assignment.
4. Name of the client.
5. Address

Yours faithfully,

Signature_____

Full Name_____

Address_____

Email_____